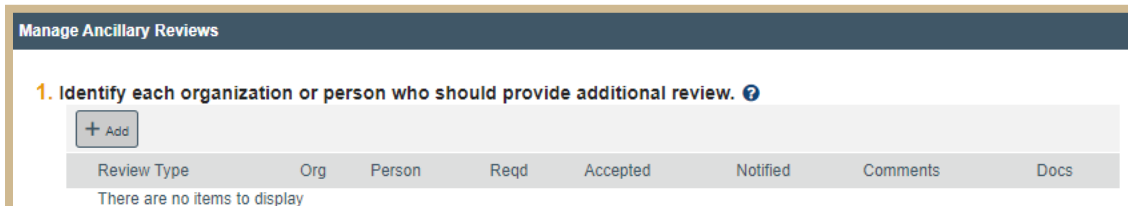# Ancillary Review for PI/Co-PI Certifications

Pre-Award will follow the Ancillary Review process to Request Investigator Approval and Certification.

1. Select "Manage Ancillary Review" from the Funding Proposal Workspace.

2. Click Add on the Manage Ancillary Review pop-out screen.

3. Select Person as reviewer: add PI/CoPI certification for each person with the PI and Co-PI designation.

4. From the review type drop-down, select PI/Co-PI Certification.

5. Select 'Yes' for Response Required if a response is needed prior to proposal submission.

6. Insert the following language in the Comments field:

    By answering "Yes" to question 2. You are certifying the following language.

    Note: A copy of the certification language can be found under the Attachments tab. File name: PI_CoPI Certification Attachment. The attachment contains links to University and Sponsor Policies.

    1. All statements and information provided in this proposal are true, complete, and accurate to the best of my knowledge.
    2. I understand that any false, fictitious, or fraudulent statements or claims in this proposal may subject me to criminal, civil, or administrative penalties.
    3. I am responsible for the conduct of the project and agree to provide all required progress reports and the final report for any resulting award.
    4. I agree to comply with any resulting award terms and conditions and to manage the project in accordance with University and Sponsor policies and procedures.
    5. **a)** I have already reported all my existing <u>Reportable Outside Activities</u> and <u>Significant Financial Interests</u>, as required by Purdue's policies on <u>Conflicts of Commitment and Reportable Outside Activities (III.B.1)</u> and <u>Individual Financial Conflicts of Interest (III.B.2)</u>, **and b)** I will report to Purdue any new Reportable Outside Activities and/or Significant Financial Interests (as required by the policies referenced above) which may arise during the course of this study that could potentially result in a conflict with the work performed under this proposal and/or my Purdue institutional responsibilities.
    6. **I certify that I am not a party to a** <u>Malign Foreign Talent Recruitment program</u>

7. Supporting documents: Attach "PI_CoPI Certification Attachment"

Manage Ancillary Reviews

1. Identify each organization or perso[n]

+ Add

Review Type	Org	Person
There are no items to display		

Add Ancillary Review

1. * Select either an organization or a person as reviewer:

   Organization: [   ] [...]

   Person: Rebecca Simms (pi) [...] ✖

2. * Review type:

   [PI/Co-PI Certification ▼]

3. * Response required? ?
   ● Yes ○ No Clear

4. Comments: ?

   By answering "Yes" to question 2. You are certifying the following language. Note: A copy of the certification language can be found under the Attachments tab. File name: PI_CoPI Certification Attachment. The attachment contains links to University and Sponsor Policies.

   1.   All statements and information provided in this proposal are true, complete, and accurate to the best of my knowledge.
   2.   I understand that any false, fictitious, or fraudulent statements or claims in this proposal may subject me to criminal, civil, or administrative penalties.

5. Supporting documents: ?

   + Add

Name
📄 PI_CoPI Certification Attachment.pdf(0.01)   ...

* Required   [OK] [OK and Add Another] [Cancel]

8. Select OK to Save and close the page.

9. On the Manage Ancillary Review page, verify the information is correct for the Ancillary Reviews and select OK. This will send an email notification to the individuals and place this Funding Proposal in their inbox.